



Position: Elementary Teacher

As an elementary teacher for Leadership Christian Academy, you will work together with the staff, principal and the educational board to fulfill the mission of "*educating and equipping this generation of God's leaders.*" Leadership Christian Academy expects all professional employees to work beyond job descriptions, creating both a fulfilling career environment and successful outcomes for our student community.

Responsibilities:

Under the supervision of the Head of School, the elementary teacher is...

Responsible for living a life that glorifies God

- Enters into covenant with the ministry and call of the school
- Embraces a Biblical worldview
- Demonstrates the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality
- Meets everyday stress with God given faith that is demonstrated through emotional stability, objectivity, and joy
- Respectfully submits and is loyal to constituted authority
- Maintains a personal appearance that is a role model of cleanliness, modesty, good taste, and in agreement with school policy
- Places the teaching ministry ahead of outside or volunteer work

Responsible for providing a learning community that fosters a Biblical Worldview

- Shows evidence that the Word of God is celebrated as the foundation of all learning
- Integrates Biblical principles and the Christian philosophy of education throughout the curriculum
- Works toward the creation of a Christian community within the classroom by teaching students how to apply God's Word to their everyday lives
- Motivates students to accept God's gift of salvation and grow in their faith
- Leads students to a realization that their identity is in Christ
- Promotes and models the morals and values of Leadership Christian Academy
- Upholds the tenets of faith and philosophy of Leadership Christian Academy
- Participates in Chapel

Responsible for creating a discipleship learning community

- Implements curriculum and instruction in a manner that represents the professional teacher as an ambassador of Jesus Christ
- Conducts an organized and professional classroom that consists of high academic, spiritual, and technological studies that challenge students to be life-long learners and disciples of Jesus Christ
- Develops and implements curriculum that glorifies God and at least meets PA Standards

- Teaches in a manner that reflects a differentiated classroom, recognizing the learning styles, intelligences, motivations, and spiritual needs of students
- Challenges each student to take responsibility for their learning, reaching toward excellence in every area of study and life
- Develops and implements a balanced daily schedule of learning activities that employs a variety of instructional aids, technologies, methods, and materials that will provide a multi-sensory, creative learning environment
- Communicates to students, well-defined objectives for each lesson
- Provides instructional feedback on a regular basis, coaching, counseling, and disciplining students and provides progress reports as required
- Maintains lesson plans via computer, submitting lesson plans for the upcoming week to the principal by 12:00 noon every Friday via email
- Provides a physically, emotionally and spiritually safe classroom environment
- Knows the procedures for dealing with issues of an emergency nature
- Keeps proper discipline in the classroom and on the school premises creating a safe environment conducive to learning using Matthew 18 for conflict resolution
- Manages behavior challenges on an individual basis
- Maintains accurate and current records of each student's academic progress, attendance, and permanent records as required by the school and state
- Prepares adequate information and materials for a substitute teacher
- Complies with standards and rules set in the teacher handbook
- When dealing with issues not expressly detailed in the Academy's Statement of Faith, the teacher will use caution and discernment in discussing highly debatable topics that tend to divide. A student will be referred to his/her parents and local church in the event a theological topic arises that is causing discord.

Responsible for developing a cooperative partnership with parents

- Provides a learning community which partners with parents, encouraging the spiritual, intellectual, social, emotional and physical growth of students
- Encourages parents to volunteer within the classroom environment
- Encourages communication with parents via phone calls, conferences, notes, newsletters and Pass-A-Note concerning their student's needs and progress
- Develops learning opportunities for parents to continue the learning process at home
- Attends Parent Connection Meetings and Family Nights

Responsible for providing a learning community that focuses on leadership

- Understands that leadership is a part of the learning process
- Teaches leadership skills and characteristics that educate and equip students to fulfill God's call on their lives
- Provides opportunities for students to practice leadership skills
- Models the attributes of a leader in and out of the classroom

Responsible for continuing personal and professional development

- Pursues ACSI certification and further education in their academic discipline
- Utilizes evaluation processes for professional growth
- Maintains a teachable attitude
- Annually sets and submits personal and professional goals
- Reads a variety of books to continue spiritual and professional growth

Responsible for creating a teamwork environment among staff and personnel

- Cooperates with the Board and administration in implementing all policies, procedures, and directives governing the operation of the school
- Notifies the administration of any policy he/she is unable to support
- Attends periodic staff meetings and the ACSI conference held in October
- Contributes to the general improvement of the school program
- Contributes in group decision-making and the development of a positive, cooperative working environment that exemplifies the servant hood of Jesus Christ
- Uses discretion and maintains confidentiality in public remarks concerning the school, staff and church
- Performs any other duties which may be requested by the administration including the supervision of extra-curricular activities and outings
- Informs the administration if unable to fulfill any duty assigned

Credentials and Experience

- A born-again Christian
- Attends church regularly and tithes
- A Bachelor of Arts (B.A.) or Bachelor of Science (B.S.) degree
- Pennsylvania State Certification or certification from another state
- Acts #33, 114 and #34 clearances
- Demonstrates initiative and skills in the following areas: relationship and community building, educational leadership, communication, conflict resolution according to Matthew 18, creativity, problem solving, decision-making and time management.

Time Required: Full-time position; 8:00am – 4:00pm; occasional evenings for parent - student programs.